Local Sort Identification Sheet For Direct-Filed Returns

(Form LAP-Sort 2)

The following document types should <u>always</u> be submitted to the Department as "Direct File" and sorted as "OTHER" documents:

- Copies of Current Year E-Filed **Tax Due** Returns bearing the **XXXXX** Indicator <u>with</u> 760PMT and remittance OR 760PFF and remittance (Farmer/Fishermen)
- Copies of Current Year E-Filed **Tax Due** Returns bearing the **XXXXX** indicatory <u>without</u> remittance
- Copies of Current Year E-Filed **Refund** Returns bearing the **XXXXX** Indicator
- **Prior Year** Returns with/without remittance
- **Amended** returns with/without remittance
- Form 760 with certain contributions OR Consumer's Use Tax
- Form 760 Fiscal Year Filer
- Form 760/760PY/763 where the taxpayer is paying by credit card
- Form 765
- Forms 760C and 760F NOT accompanied by a return
- Form CU-7 with/without a return and with/without remittance
- Form 760IP Extension **with** remittance
- Form 770IP Extension **with** remittance
- Remittance that cannot be processed locally.